

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Clare Jones on 033 022 22526
Email: clare.jones@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



12 May 2020

Governance Committee

A virtual meeting of the Committee will be held at **10.30 am** on **Wednesday, 20 May 2020**.

Note: In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote, audio-only attendance. Public access is via audio webcasting.

The meeting will be available to listen to live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Tony Kershaw
Director of Law and Assurance

Agenda

1. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. Minutes of the last meeting of the Committee (Pages 3 - 8)

The Committee is asked to agree the minutes of the meeting held on 20 January 2020 (cream paper).

3. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. Plans for Member Meetings during the Covid-19 Emergency (Pages 9 - 22)

Report by the Director of Law and Assurance.

The Committee is asked to consider the current arrangements for formal meetings as a result of the current public health emergency, including the new Standing Orders on Virtual Meetings and proposals for meetings to the end of July 2020, to be reviewed at the next meeting of the Governance Committee meeting on 22 June.

5. **Unison Recognition** (Pages 23 - 26)

Report by the Director of Human Resources and Organisational Change.

The Committee is asked to consider a report on a proposal for a voluntary agreement to provide greater clarity on the relationship with Unison as a representative body for staff.

6. **Minor Changes to the Constitution** (Pages 27 - 32)

Report by the Director of Law and Assurance.

The Committee is asked to consider a number of minor changes to the Constitution.

7. **West Sussex Health and Wellbeing Board Terms of Reference** (Pages 33 - 38)

Report by the Director of Law and Assurance.

The Committee is asked to consider a proposal by the Health and Wellbeing Board at its meeting on 30 January that two new positions should be added to the Board for NHS acute sector representation. Clinical Commissioning Group (CCG) representation also requires updating following the reconstitution of the three existing CCGs and establishment of the West Sussex CCG with effect from 1 April 2020.

8. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 22 June 2020.

To all members of the Governance Committee